

2018 GOVERNOR'S SCHOOL FOR ENTREPRENEURSHIP  
College of Business & Economics, WVU

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Dear Student,

Congratulations again on being selected to attend the 2018 Governor's School for Entrepreneurship (GSE)! We hope you are excited to take part in this one-of-a-kind experience in which you will learn new things, meet peers with similar interests, and have fun in the process. The curriculum will assist in creating an entrepreneurial mindset, where problems become opportunities and you learn the skills to turn and ideas into a reality.

GSE is rapidly approaching, and we have a few more details to help you plan for your arrival and stay in Morgantown. We have included important information in this packet. **Please share the forms with your parents.**

In this packet, you will find the following documents:

- Schedule for the Opening Day and the Closing Day
- Directions to Honors Hall in Morgantown
- Instructions for moving in and out
- What to Pack
- Policy Reminders
- A Message About Mountaineer Cards
- Map of Morgantown – WVU Downtown Campus
- A list of forms that need to be mailed back to:

**Elizabeth Vitullo, GSE Dean**  
College of Business & Economics  
West Virginia University  
1601 University Ave,  
Morgantown, WV 26501

1. Delegate form which includes:
  - Signature Form
  - Requests for a copy of the insurance card
  - Medical Information (2 pages)
  - List of special dietary needs
2. Adventure WV form
3. Alphalab form
4. Factory Unlocked form

☐ Documents to be reviewed:

- GSE Handbook
- GSE Honor Code

Call or e-mail Dr. Elizabeth Vitullo with any questions:

Phone number: 304-293-7811

E-mail address: [eavitullo@mail.wvu.edu](mailto:eavitullo@mail.wvu.edu)

Also, GSE 2018 has a Facebook group! Feel free to join. It's a great way to meet other students, faculty, and staff before GSE begins and to keep in touch after the Academy has ended!

<https://www.facebook.com/wvgse/>

We look forward to seeing you soon!

## **Opening and Closing Day Schedules:**

### **Agenda: Opening Day: Monday, June 25<sup>th</sup>**

- 11 am – 2:00 pm: Check-in to Honors Hall; Lunch available in Summit Hall
- 2:30 pm: Orientation will be held in the College of Business and Economics, Room 128 for students to attend with their families. The College of Business and Economics is within walking distance from Honors Hall. Walk down the hill on Grant Street. Go through the double doors of the Life Sciences Building. Cut straight through the building. Keep walking and the College of Business and Economics Building is right in front of you. Go through the double doors and Rm. 128 is the first classroom. A brief presentation will commence at 2:30 pm and parents will have a chance to say goodbye to their students after the presentation. Students will return to the classroom after their parents have departed. **\*\* For information on parking, see the enclosed map.\*\***

### **Agenda: Closing Day: Sunday, July 15<sup>th</sup>**

- 10:30am Students can check out of Honors Dorm around 10:30 am and proceed to the Erickson Alumni Center for closing ceremonies and a carnival. Food and games will be provided for all.

## **Move-In and Move-Out**

### **Move-In to Honors Hall:**

Use the Honors Hall turn-in on Second Street (please have someone stay with the car) for unloading your luggage, while your student comes to the front desk of the Honors Hall to check in and get their key.

Once your student has their key and your luggage has been removed from the vehicle, you need to move to a more permanent parking spot. This makes room for others to unload their luggage in the turnaround. There is metered parking along Grant Street beside the building, as well as short-term parking lots to which the staff can direct you. We will have more specific parking information available at the time of move-in. Have a passenger stay with your luggage and begin the move up to the room. There will be carts available to make the move easier, but please return them as soon as possible so other students can make use of them.

We hope that this will provide the most efficient way possible to move all the students into the Honors Hall. Thank you for your cooperation!

### **Move-Out of Honors Hall:**

We will be finished with our Student Showcase, which all parents are invited to attend, around 10:30 AM. Students will have time earlier in the day to do their packing, so they should be ready to move out and sign out after the Showcase.

Due to University traffic, you should not park in the Honors Hall turn-in or on 1<sup>st</sup> or 2<sup>nd</sup> Streets; you will need to park in the metered spots on the street, or in the paid short term parking lots around campus. Again, more specific parking information will be available at the time of move-out. When moving your child out, you may use the turn-in, but you will need to be careful to make sure that there is someone with the car at all times, and that you are being considerate of other parents wanting to use the turn-in. Once in the turn-in, please load up your child's luggage and move the car to make room for other parents loading luggage.

### **Directions Out of Town:**

Drive to the end of 2<sup>nd</sup> Street and turn left onto McLane Avenue. When this road ends after 2 blocks, turn right onto Campus Drive, then right onto Beechurst. Continue straight through Star City; after passing the University Town Center on your left, you can access I-79 or I-68 (I-79 merges with I-68 south of Morgantown). Have a safe trip home!

We hope that this will provide the most efficient way possible to move all the students out of the Honors Hall. Parking and traffic are always a bit difficult for larger groups of visitors, and this makes moving in and moving out somewhat tricky. We appreciate your patience and ask for your cooperation to make sure everything goes smoothly. Thanks!

## **What to Bring:**

GSE students will be living in Honors Hall, which serves as the Honors College residence hall and houses the Honors Office.

The rooms are two-bedroom suites connected by a bathroom. These rooms have hardwood floors and are air-conditioned. The Honors Hall has laundry facilities, which cost \$1.50 for a wash and \$1.50 for a dry. Students can do laundry with their Mountaineer Cards (see information on page 7).

Breakfast and dinner will be provided to students every day by Summit Dining Hall, located next door to the Honors Hall. Lunch will be provided at the Mountainlair. On Sundays, there will be an extended brunch to allow those wishing to attend religious services to do so, followed by dinner in the evening.

Students may want to bring their own money for weekend activities and other excursions. For example, GSE will be visiting Washington, D.C., attending a Blackbears game and visiting Pittsburgh. Students may also want money available so that they will be able to get ice cream, shop at the campus store or order food from local restaurants for delivery to the dorm. However, the program provides meals for all required trips and activities.

See below for lists of what students need to bring, what they may want to bring, and what they can't bring with them to GSE this summer. (*Note: bed linens and towels are provided for students and are changed once a week.*)



## PERSONAL ITEMS:

*(West Virginia University will provide weekly bed linen service and daily towel service for all GSE participants. They will also provide a pillow and blanket for participants. For participant clothing, washers and dryers are located on their rooming floor of Braxton Tower. Use of the machines is \$1.50 per load and each participant or their parents/guardians can load money to their WVU ID for their use.)*

- Personal pillows and blankets
- Laundry detergent & dryer sheets (no liquid chlorine bleach)
- Alarm Clock (or smart phone)
- Hangers
- Desk lap
- Toiletries
  - Toothpaste
  - Toothbrush
  - Razors,
  - Shaving Cream
  - Hair Care Products
  - Perfume/Cologne
- Deodorant
- Brush/Comb
- Swimsuit and towel
- Hair dryer
- Shampoo, conditioner, soap
- Hygiene items

- Laptop
- Musical Instruments



## CLOTHING:

- Males: Suit or sports coat with dress shirt and tie for opening ceremony (*evening ceremony – not all day*), pitch day, trade show fair, professional dinners, optional religious services, and field trip (*for those with no suit or sports coat, minimum required is dress slacks and long-sleeved dress shirt with tie*). (*Laundry facilities are available*).
- Females: Business dresses or pants suits for the opening ceremony (*evening ceremony—not all day*), pitch day, trade show fair, college fair, professional etiquette dinner, optional religious services, and field trip pitch day, optional religious services, and reporting day.
- Athletic shorts or capris (preferably black – 5 pairs suggested)
- Khaki pants or skirts
- 1 Pair nice (no holes) jeans or skirt for field trips. (*No colored jeans – only indigo or black*)
- Nice jean shorts
- Sleepwear
- Daily appropriate classroom attire (nice mid-thigh shorts for males and females, jeans, or chinos; collared shirts, polos, or nice tshirts) *No tank tops, cut-off shorts, offensive words printed on shirts, or athletic shorts permitted*
- Appropriate under garments
- Socks (including athletic socks for activities)
- At least one swimming suit

*Note: Students will receive 3 GSE tshirts to wear during field trips*



## SHOES:

- Old shoes (shoes that you don't mind getting dirty)
- Athletic Shoes (for day at Adventure Course and Rec Center)
- Casual Shoes (for classroom / field trips)
- Dress Shoes (opening ceremony, pitch day, trade show fair, college fair, professional etiquette dinner, optional religious services, and field trip)
- Flip flops
- Shower Shoes



## ITEMS ALLOWED:

- Cell Phone: Only allowed on field trips or in student rooms during evening quiet hours, unless otherwise instructed.

- Laptop Computer/Kindle/Tablet: at STUDENT's own risk. Like cell phones, use will be restricted to designated times only.
- Camera: Digital or Disposable: Cell phones are NOT allowed to be used as cameras, except on trips or otherwise instructed.
- Laundry Supplies: Detergent, fabric softener, etc. These will NOT be provided by GHA if you choose to do laundry during the Academy.
- Things to Relax: Books, board or card games, movies, MP3 players, etc.
- Musical Instruments: Within reason(no grand keyboards or drum sets), but smaller, portable instruments such as guitars, bass, cellos, violins, trumpet, sax, etc. are completely fine.
- Backpack
- Recreational Equipment: Within reason e.g. frisbee, tennis racquet, soccer ball, etc.
- Non-perishable Snacks: Students will not have access to refrigerators or microwaves, but if they wish to bring chips, granola bars, etc. they may do so and keep them in their rooms. These items MAY NOT be taken into Summit Cafeteria. Also, keep in mind that all meals will be provided and there will be snacks provided for longer bus trips as well.



### **ITEMS NOT ALLOWED:**

- TV
- Video games
- DVD players
- Hot plate/hot pot
- Toaster or Toaster oven
- Popcorn popper
- Air conditioner
- Coffee maker
- Firearms, Fireworks, Weapons (including pocket knives)
- Refrigerator
- Fitness equipment
- Microwave
- Pets
- Fry Daddy
- Grill

## Policy Reminders:

- **Drugs, Smoking, Alcohol, Tobacco, and other chemical substances that are not a student's prescription or OTC are STRICTLY PROHIBITED during GSE.**
- **Parents/Families may not visit or meet with their student during GSE.** The only exceptions to this rule are students who are withdrawing from GSE, serious medical emergencies, or other extenuating circumstances **approved in advance** by Dean Elizabeth Vitullo.
- **Students are not to entertain non-GSE visitors, including family.** They are not permitted to visit other groups or dormitories while on the WVU campus.
- **Students may visit with members of the opposite sex only in the dormitory lounge or commons areas, not in their rooms.**
- **Cell phones must be kept in the student's room in Honors Hall** unless otherwise instructed. Students **are not** to have phones in class, unless requested by their teacher for teaching purposes. Students may have phones during field trips, evening quiet hours (**AFTER all evening activities**), and some designated afternoon activity times.
- **GSE photo ID must be worn at all times.**
- **When off-campus, students MUST stay in an RA- or faculty-chaperoned group at all times.**
- **Students may neither ride in nor operate a motor vehicle unless driven by appropriate GSE staff.**

## A Message about Mountaineer Cards

**Mountaineer Cards** will be provided to GHA students this year. This gives each student access to WVU Libraries, meals and the Student Recreation Center. **Mountie Bounty** must be loaded onto these cards to give students the capability to do their laundry, as WVU has switched to card-swipe-only machines. Mountie Bounty is extremely simple and similar to pre-paid check cards; funds can even be transferred **TO** the card online. The drawback to the Mountaineer Card is that the money that goes on them is **non-refundable**. Please put small amounts on the card so that money is well spent. To load the cards online, all that is needed is the student's **MyId** login name, which they will be provided with soon after they arrive. During GSE, parents may go directly to this website and follow the prompts to complete the process:

<http://wvucard.wvu.edu/mymountaineercard>. This money can be spent at a variety of places on campus, and all vendors at the Mountainlair accept Mountie Bounty. The money on the cards will disappear in August, when the cards will be fully deactivated. Access to the Rec, etc. will be canceled at the end of GSE on July 15<sup>th</sup>, as GSE covers those costs.

