

West Virginia Governor's STEM Institute 2019

Please print clearly in black ink. Return forms to GSI@mail.wvu.edu (To do this, you may scan this signed form or take a picture of it with your phone and email it)

Full Name _____ County where you attend school _____

Publicity Release			
The undersigned hereby grant permission to the West Virginia Governor's Schools and West Virginia University to use identified photographs, video and audio recordings and press releases of the student for the purpose of publicity and other promotions including Internet publications. The student's name and address may be released to institutions of education. Photographs and contact information may also be used in the student directory.			
Signature of Student	Date	Signature of Parent/Guardian	Date
Release from Liability			
The undersigned hereby release the West Virginia Governor's Schools, the West Virginia Department of Education and West Virginia University from any and all claims arising from the undersigned student's participation in the WVGSI.			
Signature of Student	Date	Signature of Parent/Guardian	Date
Consent to Participate			
The undersigned student hereby acknowledges the following: I have read the entire <i>Handbook for Students and Parents</i> and I agree to participate fully in the activities of the GSI, including attending the full session. I also agree to follow the rules set by the dean. I fully understand that I am to wear my name tag at all times when I'm out of the dormitory.		The undersigned parent/guardian hereby consents to the following: I agree to my child's participation in the GSI. We have discussed behavior expectations, and I have read the accompanying handbook. I assume personal responsibility for any costs of medical attention or injuries my child may sustain. I am attaching a photocopy of my health insurance/hospitalization card.	
Signature of Student	Date	Signature of Parent	Date
Permission to Provide Necessary Treatment or Emergency Care			
As the legally recognized parent or guardian of the individual named above, by signature below I hereby give authority and permission to the WVGSI and its staff and licensed medical professionals to obtain and provide necessary medical treatment including, but not limited to, diagnostic X-rays, routine tests, and treatment, including hospitalization; to release many records necessary for medical or insurance purposes; to provide or arrange necessary related transportation for my child; to administer, as needed, the over-the-counter medications listed below (strike through any exceptions); and to copy this completed form which will accompany the student on trips outside the host campus. I understand that every practical effort will be made to contact me or other parents or guardians of the student if a medical emergency occurs. I have also enclosed a copy of both sides of the medical insurance card that covers the individual named above.			
Over-the-Counter Medications and Indications Topical sunscreen for sun exposure Topical Bug Repellant Maalox/Tums (and similar produces) for upset stomach Milk of Magnesia for constipation Kaopectate or Imodium for diarrhea Anti-itch lotion Benadryl (generic)		Antibiotic Ointment Cough Tylenol for fever, pain, headache Ibuprofin for fever, pain, headache Throat lozenges for sore throat Dramamine or its generic for motion sickness Benedrine and Epinephrine for sever anaphylactic reaction Cough syrup	
Signature of Student	Date	Signature of Parent/Guardian	Date
Accuracy of Health Information and Online Forms			

The health history and all online forms are correct and complete to the best of my knowledge.

Please email a copy of your student's health insurance card to GSI@mail.wvu.edu.

Signature of Student

Date

Signature of Parent/Guardian

Date

Policy Number: IT.1.1

Category: Acceptable Use

Effective: March 27, 2017

Revision History: Originally effective August 13, 2016

Review Date: March 26, 2020

1. PURPOSE AND SCOPE

1. **Purpose** . The purpose of this policy is to establish the acceptable use of West Virginia University (WVU) technology and data resources, which are provided to faculty, staff, students and third-parties to advance the mission of academics, research and community outreach.
2. **Scope** . This policy applies to all University staff, faculty, and students as well as any third-parties who store, use, transfer, transport, produce or dispose of technology and data resources owned or managed by WVU.

2. POLICY

1. **Acceptable Use** . Conducting activities on WVU data and technology resources by authorized individuals for the purpose for which access was granted and does not disrupt operations and is not otherwise prohibited or considered unacceptable use under this policy is considered acceptable use.
 1. Users of WVU data and technology resources must adhere to all applicable WVU policies, standards, procedures, contracts and licenses, as well as applicable federal, state and local laws and regulations.
 2. WVU data and technology resources shall only be used by authorized individuals for the purpose for which access was granted. Access to WVU data and technology resources must be based on least privilege or on a need-to-know basis depending on the individual's job responsibilities.
 3. Incidental personal use of technology resources, not including data resources, is permitted; however, users of WVU technology resources are advised that they should have no expectation of privacy or confidentiality in connection with the personal use of these resources. Personal use is only permissible if the use does not:
 1. Consume more than a trivial amount of resources that could be otherwise used for business purposes.
 2. Interfere with worker productivity.
 3. Preempt any business activity.

4. Promote or result in a hostile work or academic environment.
4. The University reserves the right to monitor technology resources and the use of technology resources for operational needs and to ensure compliance with applicable laws and WVU policies and standards. To that end, users should have no expectation of privacy in anything they create, store, send or receive on WVU data and technology resources.
5. When the University receives a Freedom of Information Act request, subpoena, litigation or other similar request for information or documents, it will take necessary measures to access WVU data and technology resources in order to comply with its legal obligations.
2. **Unacceptable Use.** Any unauthorized use of WVU data and technology resources or any use that disrupts or endangers WVU data and technology. The following constitutes unacceptable use:
 1. Exposing University data and technology resources to unauthorized access through means that include, but are not limited to, the following:
 1. Leaving the means of authentication in a location where it can be readily obtained by another individual (e.g., writing one's password on a note affixed to one's monitor or keyboard).
 2. Stepping away from a computer without securing it in some fashion (e.g., locking it with a screen saver or logging out).
 3. Sharing a personal password or other means of authentication with another individual.
 4. Providing another person access to University technology and data resources under your authentication.
 5. Failing to secure files containing Social Security numbers or credit card information as outlined in the Sensitive Data Protection Policy.
 6. Failing to secure files containing confidential or limited access data resources. Such files might include, but are not limited to, personally identifiable information (PII); credit card holder data; and any information associated with a federal, state or third party mandate such as FERPA, HIPAA or PCI-DSS.
 7. Failing to secure media containing confidential or limited access data resources when it is no longer needed (e.g., shredding printouts or erasing magnetic media).
 2. Unauthorized access to or use of data or technology resources through means that include, but are not limited to, the following:
 1. Using another person's credentials to gain access to University technology or data resources.
 2. Using University technology and data resources to gain unauthorized access to resources of other institutions, organizations or individuals. This includes the unauthorized downloading of copyrighted materials as outlined in the Digital Millennium Copyright Act (PDF).
 3. Accessing confidential or limited access data resources for reasons unrelated to one's job.
 4. Using false or misleading information to acquire access to University technology or data resources.

5. Bypassing, subverting or otherwise rendering ineffective, the security or access control measures for any University technology or data resource.
3. Unauthorized destruction, damage, disruption or impairment of University technology or data resources through means that include, but are not limited to, the following:
 1. Intentionally, recklessly or negligently damaging any technology or data resource by any means (e.g., introducing malicious software into a computer system).
 2. Altering, moving or removing software, system logs, configuration files or other files needed for the proper operation of a computer system without prior authorization.
 3. Using any technology or data resource in a manner that adversely affects the work of others.
 4. Unauthorized commercial activities, including, but not limited to, the following:
 1. Using University technology or data resources for one's own commercial gain or for other commercial purposes not expressly approved by the University.
 2. Using University technology or data resources to operate or support a personal or other non-University- related business.
 3. Use of University resources in a manner inconsistent with the University's contractual obligations to suppliers of those resources or with any published University policy.
5. Unauthorized activity by WVU employees (administrators, faculty and staff), includes, but is not limited to, inappropriate use of WVU-owned or operated technology systems to transmit, retrieve, access, print or store any communication or content of a defamatory, discriminatory, harassing, obscene or sexually explicit nature. Enforcement of this unauthorized activity must be followed in conjunction with other WVU policies, procedures or guidelines that govern appropriate workplace conduct and behavior.
6. All users of WVU data and technology resources are expected to use good judgment and exercise decency and common sense. This includes, but is not limited to, the following:
 1. Using WVU data and technology resources in a lawful and appropriate manner.
 2. Respecting the rights and privacy of others.
 3. Maintaining WVU data and technology resources in an appropriate manner (e.g., using anti-virus software, patching operating systems and applications and using authentication for all technology resources).
 4. Using the University's marks (e.g., trademarks, logo) only as authorized and not representing personal comments as being those of the University.

I agree that I have read and understand the above policy and that I will abide by it while I am enrolled in the 2019 West Virginia Governor's STEM Institute.

Participant's Name: _____

Signature (Required): _____

Date: _____

A parent or guardian must sign this form if the participant is a minor or if the participant is hindered by mental or physical challenges.

Parent/Guardian's Name: _____

Parent/Guardian's Signature (Required): _____

Date: _____